



Board of Directors Meeting Minutes
 Wednesday, March 25, 2020 - 5:30 pm
 Casey House - 119 Isabella St. - Conference Room #403
 Teleconference

Members:

- ✓ Joseph Bonnici
- ✓ Lindsay Broadhead
- ✓ Stephen Brown
- ✓ Jennifer Dewling
- ✓ Joyce Fenuta
- x Mark Garber
- x Michael Ghent
- x Bryn Gray
- x Kelly Glass
- ✓ Elaine Kierans
- ✓ Mark Lachmann
- x Kirk LeMessurier
- ✓ Leighton McDonald
- ✓ Susan Mullin
- ✓ Feaz Rahim
- ✓ Stephen Ranger
- x Geoff Rawle
- ✓ Kathleen Sheehan
- ✓ Gillian Stacey
- ✓ Priya Tandon
- ✓ Eric Turner
- ✓ Dean Valentine

Non-Voting Members:

- ✓ Joanne Simons
- ✓ Ed Kucharski

Invited Guests:


- ✓ Kim Bailey
- ✓ Connor Murray
- ✓ Elaine Nairne
- ✓ Adrian Puopolo
- ✓ Mark Trask

Recorder: Teri Weaver


#	<i>Agenda Topic and Discussion Points</i>	<i>Decision</i>
1.0	Call to Order & Approval of Agenda:	
	<p>Mark Lachmann welcomed and thanked everyone for participating in the Casey House Board of Directors meeting.</p> <p>An amendment will be made to the second <i>Motion to approve the agenda for the January 29, 2020 meeting. No further corrections noted</i></p> <p><i>Motion by Elaine Kierans to approve the agenda as presented. Seconded by Jennifer Dewling.</i></p>	<i>Carried</i>
2.0	Approval of Minutes:	
	<p>Approval of Minutes - January 29, 2020</p> <p><i>Motion by Joyce Fenuta to approve the meeting minutes of January 29, 2020 as presented. Seconded by Elaine Kierans.</i></p>	<i>Carried</i>
3.0	Consent Agenda Items:	
	<p>3.1 Governance Committee - Board Evaluation Information only.</p>	
4.0	Finance Committee:	
	<p>Audit Plan</p> <p>Feaz Rahim provided an update on the Finance Committee's audit plan for 2020. Joanne Simons stated Deloitte have confirmed they will do the audit work virtually.</p>	

5.0	Items for Discussion:	<i>Decision</i>
	<p>5.1 CEO Report - Pandemic Activities Joanne Simons provided an update on how Casey House is managing and taking steps to mitigate current and imminent Pandemic activities. A discussion ensued on the Pandemic's impact on key areas of the Hospital, including Client Care, Operations, Human Resources and Foundation. A contingency staffing plan will be finalized and operational by this Friday.</p> <p>Ed Kucharski followed Joanne's report with a detailed account of Medicines' approaches to dealing with Pandemic activities at Casey House.</p> <p>As a morale booster, Joanne Simons requested each Board member send her a message of acknowledgment, encouragement and appreciation, which she will share with our staff.</p> <p>5.2 Quality Committee - QIP 2020/2021 and IPAC Policy Joyce Fenuta presented the 2020/2021 Quality Improvement Plan for approval.</p> <p><i>Motion by Leighton McDonald to approve the 2020/2021 QIP. Seconded by Susan Mullin.</i></p> <p>Joyce Fenuta presented the IPAC Policy for approval.</p> <p><i>Motion by Feaz Rahim to approve the IPAC Policy. Seconded by Stephen Ranger.</i></p>	<p><i>Carried</i></p> <p><i>Carried</i></p>
7.0	Other Business:	
	None.	
8.0	In-Camera Session:	
	An in-camera session was held with and without the CEO.	
9.0	Adjournment:	
	<p><i>Mark Lachmann adjourned the meeting.</i></p> <p><i>Motion by Kathleen Sheehan to adjourn the meeting. Seconded by Gillian Stacey.</i></p>	<p><i>Carried</i></p>

I certify that these minutes were considered and approved at the meeting of the Casey House Hospital Board of Directors on May 27, 2020.



 Mark Lachmann
 Board Chair



 Joanne Simons
 Board Secretary