



Hospital
 Board of Directors Meeting Minutes
 Wednesday, January 29, 2020 - 6:00pm
 Casey House – 119 Isabella St. – Dining Room

Members:

- | | |
|---------------------|---------------------|
| ✓ Joseph Bonnici | ✓ Kirk LeMessurier |
| ✓ Lindsay Broadhead | ✓ Leighton McDonald |
| ✓ Stephen Brown | x Susan Mullin |
| ✓ Jennifer Dewling | ✓ Feaz Rahim |
| ✓ Joyce Fenuta | ✓ Stephen Ranger |
| ✓ Mark Garber | ✓ Geoff Rawle |
| ✓ Michael Ghent | x Kathleen Sheehan |
| ✓ Bryn Gray | ✓ Gillian Stacey |
| ✓ Kelly Glass* | x Priya Tandon |
| ✓ Elaine Kierans | ✓ Eric Turner |
| ✓ Mark Lachmann | x Dean Valentine |

Non-Voting Members:

- ✓ Joanne Simons
- x Malika Sharma

Invited Guests:

- ✓ Kim Bailey
- ✓ Elaine Nairne
- ✓ Adrian Puopolo
- ✓ Mark Trask


*via teleconference

Recorder: Jessica Antwi


#	Agenda Topic and Discussion Points	Decision
1.0	Client Story	
	Client joined to share his story.	
2.0	Call to Order & Approval of Agenda:	
	Mark Lachmann welcomed everyone to the meeting. <i>Motion by Stephen Ranger to approve the agenda as presented. Seconded by Leighton McDonald.</i>	Carried
3.0	Approval of Minutes:	
	Approval of Board of Directors Meeting Minutes <i>Motion by Leighton McDonald to approve the Casey House Board of Directors Meeting Minutes of November 27, 2019. Seconded by Gillian Stacey.</i>	Carried
4.0	LONG TERM STRATEGY – Presented by J. Simons	
	Joanne Simons presented the long-term strategy, welcomed Ruth Silver and Olga Semenovych from Groundswell and Greg Judelman from The Moment. These individuals supported the project and joined the Board for this presentation. The Board held a discussion and congratulated the senior team on their work. <i>Motion by Elaine Kierans to approve the purpose statement and the flywheel strategy as presented. Seconded by Mark Garber.</i>	Carried

5.0	Consent Agenda Items:	
	<p>5.1 CEO Report Joanne Simons provided an update on the Supervised Consumption Site application process, with further update prior to the end of March following government consultation.</p> <p>5.2 Governance Committee Mark Lachmann highlighted the Board recruitment process for 2020/21 and staffing update provided in the meeting materials.</p> <p>5.3 Quality Committee The Board had no questions on the report.</p>	
6.0	Items for Discussion:	
	<p>6.1 Medical Director Report Mark Lachmann turned the meeting over to Joanne Simons who presented the credentialing of two psychiatrists on behalf of the Medical Advisory Committee. Both will be covering the maternity leave of Dr. Hall and are known to Casey House and some members of the Board.</p> <p><i>Motion by Elaine Kierans to approve the credentialing of Drs. Dang and Mills as presented. Seconded by Jennifer Dewling.</i></p>	<i>Carried</i>
	<p>6.2 Finance Committee Feaz Rahim highlighted the forecast budget to year-end 2020. He then presented three items for approval. The revision of two policies and the transfer of \$2M receivable from the Foundation and to then move the funds to short-term investment as outlined in the briefing note.</p> <p><i>Motion by Kirk LeMessurier to approve the revised Credit Card Policy and the Travel, Meals and Hospitality Policy. Seconded by Stephen Ranger</i></p>	<i>Carried</i>
	<p><i>Motion by Kirk LeMessurier to approve the transfer of \$2M from the Foundation and to then move those funds to short-term investment. Seconded by Stephen Ranger.</i></p>	<i>Carried</i>
7.0	Other Business	
	None.	
8.0	In-Camera Session:	
	An in-camera session was held with and without the CEO.	
9.0	Adjournment:	
	<p>Mark Lachmann adjourned the meeting.</p> <p><i>Motion by Mark Garber to adjourn the meeting. Seconded by Feaz Rahim.</i></p>	<i>Carried</i>

I certify that these minutes were considered and approved at the meeting of the Casey House Board of Directors on May 27, 2020.



 Mark Lachmann
 Board Chair



 Joanne Simons
 Board Secretary

