



**Casey House  
Annual General Meeting 2016/17 - Minutes  
Tuesday, June 13, 2017  
Casey House - 119 Isabella St., Dining Room**

**Members:**

- ✓ James Alberding
- Thomas Bishop
- ✓ Stephen Brown
- ✓ Joseph DeFoa
- ✓ Joyce Fenuta
- ✓ Mark Garber
- ✓ Kelly Glass
  
- Bryn Gray
- ✓ Mark Lachmann
- Debbie McDonald
- ✓ Leighton McDonald
- ✓ James Owen

**Non-Voting Members:**

- ✓ Judith Purves
- ✓ Feaz Rahim
- ✓ David Simmonds
- ✓ Gillian Stacey
- Cynthia Stewart
- ✓ Priya Tandon
- Christopher Walker
  
- ✓ Joanne Simons
- ✓ Karen de Prinse
- ✓ Ann Stewart

**Invited Guests:**

- ✓ Claire Morris

Recorder: Heather Robinson

#	<i>Agenda Topic and Discussion Points</i>	<i>Decision</i>
1.0	<b>Welcome and Opening Remarks</b>	
	Leighton McDonald, Chair of the Board, welcomed everyone to the 2016/17 Casey House Annual General Meeting.  He acknowledged that the meeting is taking place on the traditional territory of the Mississaugas of the New Credit, First Nation.	
2.0	<b>Service of Remembrance</b>	
	Leighton McDonald introduced Rev. Dr. John Joseph Mastandrea and shared a short biography. Rev. Dr. John Joseph led a service of remembrance.	
3.0	<b>Guest Speaker</b>	
	Leighton McDonald introduced Siamak Hariri of Hariri Pontarini Architects and shared a short biography. Siamak reflected on his experience designing Casey House's new home and his passion for Casey House's mission. He acknowledged the Casey House staff team and the Board of Directors for their leadership and collaboration throughout the project.	
4.0	<b>Guest Speakers</b>	
	Leighton McDonald introduced Dr. Philip Berger and Dr. James Owen and shared a short biography of each of them. Dr. Berger and Dr. Owen presented a retrospective look at the HIV care cascade from 1988, when Casey House opened, to the changing reality of the disease today.	

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5.(a)	<b>Call to Order &amp; Confirmation of Agenda</b>	
	<p>Leighton McDonald called the 2016/17 Casey House Annual General Meeting to order at 6:05pm and confirmed the agenda that was pre-circulated to the members.</p> <p><i>Motion by Judith Purves to approve the Casey House Annual General Meeting 2016/17 agenda as presented. Seconded by Mark Garber.</i></p>	Carried
5.(b)	<b>Approval of Minutes of June 22, 2016 Casey House Annual General Meeting</b>	
	<p><i>Motion by Gillian Stacey to approve the pre-circulated minutes of the June 22, 2016 Casey House Annual General Meeting. Seconded by David Simmonds.</i></p>	Carried
5.(c)	<b>Treasurer's Report</b>	
	<p>Judith Purves reported that PricewaterhouseCoopers LLP performed the audit of Casey House's financial statements for the year ending March 31, 2017 and issued a clean audit opinion.</p> <p>Judith noted that the Casey House financial statements were approved at the May meeting of the Board of Directors and could also be found on the Casey House website.</p>	
5.(d)	<b>Appointment of Auditors</b>	
	<p><i>Motion by Priya Tandon that PricewaterhouseCoopers LLP be appointed as official auditors for Casey House for the year ending March 31, 2018 at a cost to be set by the Finance Committee. Seconded by Mark Garber.</i></p>	Carried
5.(e)	<b>Reports of Chair, Chief Executive Officer and Medical Director</b>	
	<p><b>Chair's Report</b>  Leighton McDonald welcomed everyone to Casey House's new home and thanked them for attending. He reflected on the new space and how it has contributed to a transformation in care for Casey House's clients and community. The new building and Day Health Program will quadruple the number of people Casey House reaches each year. He thanked the community for their ongoing support of this project and the staff and volunteers that are the heart of Casey House.</p> <p><b>Chief Executive Officer Report</b>  Joanne Simons thanked everyone for attending. She reflected on Casey House's history and the ongoing commitment to care without judgement. Joanne shared a letter written by Casey House's first client in 1988. She reflected on how Casey House continues to care for vulnerable populations, and how the new model of care and Day Health Program will help to extend the reach of services and address gaps in care. Joanne debuted Casey House's new brand and logo and acknowledged the designers, Clear Space Design, who helped to create the new identity pro-bono. Joanne acknowledged the staff team and volunteers for their endless commitment to client-driven care, compassion and upholding a culture of inclusivity and empowerment.</p>	

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	<p><b>Medical Director Report</b>  Dr. Ann Stewart reflected on the stories shared tonight of Casey House's past and future. She noted that her time as Medical Director since 2008 has included a number of significant changes for Casey House – both in the services provided and the populations served. Ann noted that at its inception, Casey House was mostly a palliative environment, whereas now care is mostly rehabilitative, helping clients to live with, manage and grow old with this disease. She recognized that the new facility and the Electronic Health Record are tremendous milestones for Casey House. Advances in Harm Reduction have also made it possible for staff to meet clients who use substances where they are and establish care plans that respect their lifestyle.</p> <p>Ann reflected on her time at Casey House and thanked all of the physicians, staff, consultants and volunteers for their collaboration over the years.</p>	
5.(f)	<b>Approval of Revised By-Laws</b>	
	<p>Leighton McDonald reported that this year, Casey House asked legal counsel to review its by-laws to ensure that they continue to reflect best practice in healthcare governance. This year, the Governance Committee confirmed revisions.</p> <p>These revisions were considered and approved by the Board of Directors and are now reflected in a revised set of by-laws, of which upon approval, will be available in full on the Casey House website.</p> <p>Leighton noted that the Board of Directors recommends approval of the revised by-laws to the Members of Casey House.</p> <p><i>Motion by Judith Purves to approve the Casey House Revised By-Laws as presented to the Corporation. Seconded by Stephen Brown.</i></p>	Carried
5.(g)	<b>Election of Directors:</b>	
	<p>Leighton McDonald reviewed the nominating process for the 2017/18 term.</p> <p>Leighton placed into nomination for the Board of Casey House the following members:</p> <p>Jennifer A. Dewling  Elaine Kierans  Geoff Rawle</p> <p><i>Motion by Mark Garber to elect three new board members as recommended by the Nominations Committee. Seconded by Kelly Glass.</i></p> <p>Leighton acknowledged the three newly elected Board members present.</p> <p>In-addition, the Governance Committee recommended the re-appointment of the following Board members:</p>	Carried

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	<p>James Alberding for a further three years  Mark Garber for a further three years  Kelly Glass for a further three years  Leighton McDonald for a further three years  Priya Tandon for a further three years</p> <p><i>Motion by Gillian Stacey to approve the re-election of Board members James Alberding, Mark Garber, Kelly Glass, Leighton McDonald and Priya Tandon, each for a further three-year term as recommended by the Nominations Committee. Seconded by David Simmonds.</i></p> <p>Leighton thanked all of the Board members for their dedication to Casey House's mission and acknowledged retiring members Thomas Bishop, Gillian Stacey and Christopher Walker.</p>	Carried
5.(h)	Adjournment	
	<p><i>Motion by Judith Purves to adjourn the 2016/17 Casey House Annual General Meeting at 6:25pm Seconded by Mark Garber.</i></p>	Carried

I certify that these minutes were considered and approved at the Casey House Annual General Meeting on June 12, 2018.



Leighton McDonald  
Board Chair



Feaz Rahim  
Board Secretary