



**Casey House
Minutes of the Board of Directors Meeting
Wednesday, January 26, 2011**

CASEY HOUSE

Members:

- √ Guy Bethell
- √ Brenda Butters
- √ Abbas Ghavam-Rassoul
- √ Bryn Gray
- √ Jason Grier
- √ Sandeep Joshi
- √ Bruce Lawson
- √ Mike McKeon

Non-Voting Members:

- √ James McPhedran
- √ Philippe Meyersohn
- √ Gael Mourant
- Nancy Read
- √ Gillian Stacey
- Timothy Thompson
- √ Barbara Whyllie

Invited Guests:

- √ David Gilmer
- √ Gayle Janes
- √ Todd Ross
- √ Janet Davidson

Recorder: Mary Ann Guiao

#	<i>Agenda Topic and Decision Points</i>	<i>Follow Up Date and Person</i>
1.0	Client Story	
	Tania Auer, Recreation Therapist, spoke of her experience and interactions with a client.	
2.0	Guest Speaker- Janet Davidson	
	Guest Speaker, Janet Davidson, President & CEO of Trillium Health Centre, spoke on future key issues in health care. (See Appendix A for a PowerPoint summary of the presentation). A discussion followed.	
3.0	Call to Order and Approval of Agenda	
	<i>Motion by Sandeep Joshi to approve the agenda as presented. Seconded by Abbas Ghavam-Rassoul.</i>	<i>Carried</i>
4.0	Approval of Minutes	
	<p><u>Approval of Minutes- November 24, 2010</u></p> <p>The minutes will be revised to show that an in-camera session did not occur.</p> <p><i>Motion by Brenda Butters to approve the amended minutes of November 24, 2010. Seconded by Gael Mourant</i></p>	<i>Carried</i>
5.0	Items for Information	
5.1	<u>Chair Report</u>	
	Bruce Lawson reported that as per the <i>Excellent Care for All Act</i> , Chief Nursing Executive Karen de Prinse has joined the Board in a non-voting role. The Governance Committee will review the by-laws changes that reflect this membership change and a special Members meeting will be held prior to the next Board meeting to approve the by-law changes.	

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	<p>Bruce noted that as required by the <i>Excellent Care for All Act</i>, a quality improvement plan must be created by April 1st and will be published on the Casey House website. He commented that a preliminary draft was presented to the Quality Committee at its January meeting and the revised draft will return to the committee for approval in March. Bruce noted that the plan must be linked to a portion of executive compensation. A full report will be brought to the Board at its March meeting.</p> <p>Bruce announced that a Board meeting may take place in February to discuss Casey House's response to the Ministry of Health's comments on the Stage Two Submission of the Redevelopment Project. The submission was sent to the ministry on October 29th and Casey House awaits a response letter. A decision on whether or not the Board will meet on February 23rd will be made in early February.</p> <p>Bruce reported that Alayne Metrick, President of St. Michael's Foundation will be the guest speaker at the March 30th meeting. Also, Maxine Davis, Executive Director of the Dr. Peter AIDS Foundation will be the guest speaker at the Annual General Meeting on June 14th.</p> <p>Bruce announced that Gillian Stacey will Chair the Redevelopment Committee. A report on the committee will be provided at the March meeting.</p> <p>Bruce noted that the capital campaign is going well. He commented that in the weeks to come all Board members will be approached to ask for a commitment to the campaign.</p>	
5.2	<p><u>CEO Report</u></p> <p>Stephanie Karapita highlighted feedback from the Redevelopment Project meeting that took place on November 26th with the Ministry of Health and Long-Term Care and the Toronto Central LHIN. A discussion followed. The Board requested information on the percentage of Casey House's local share in the Redevelopment project and how this has changed over time. Stephanie will provide this information via email by the end of the week.</p> <p>Stephanie noted the recent changes to the Toronto Central CCAC practices and commented on how these changes affect the Casey House Community Program. A discussion followed. Management will continue to monitor the impact of these changes and the Board will be kept up-to-date on any development in this matter.</p> <p>Stephanie noted that the Affiliation Agreement between Casey House and St. Michael's will expire on May 31st. She will update the Board on the progress being made to renew the agreement.</p>	
5.3	<p><u>Medical Director Report</u></p> <p>Ann Stewart outlined the plan and interim plan for physician coverage that will be in effect until September 2011. Dr. Kent To will join the team to provide summer coverage. Dr. Margarita Lam-Antoniades will assume Dr. Ashok Krishnamurthy's hours.</p>	

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5.4	<p><u>Governance Committee</u></p> <p>Bruce Lawson reported that the committee will again serve as the Nominating Committee; efforts began at the committee's meeting in January. He commented that there are two vacancies that were not filled in June 2010.</p>	
5.5	<p><u>Foundation Committee</u></p> <p>Sandeep Joshi gave a report on the committee's progress to meet its targets for the Capital Campaign. He also updated the Board on the status of sponsorship and table sales for SnowBall 2011.</p> <p>Sandeep acknowledged the work of the sub-committee that oversaw the development of the Donor Naming and Recognition Policy. The revised draft was included in the background package for approval by the Board today.</p>	
5.6	<p><u>Chief Development Officer Report</u></p> <p>David Gilmer acknowledged the contributions of Philippe Meyersohn and Tommy Smythe to the Dinner by Design event. He commented that Casey House's connection to the interior design community continues to be strengthened. David distributed the slide deck that outlines the Case for Support for the Capital Campaign. Finally, David gave a report on the outcomes from the second Board alumni reception that occurred on January 19th.</p>	
5.7	<p><u>Finance Committee</u></p> <p>Mike McKeon noted that the committee's January meeting was cancelled due to staff illness. He reported that there were no financial risks to Casey House since the committee's last meeting on November 18th. The December YTD Hospice and Foundation statements were reviewed. An in-depth discussion followed.</p>	
5.8	<p><u>Quality Committee</u></p> <p>Brenda Butters reported that a draft of the annual Quality Improvement Plan was reviewed by the committee. An updated document will return to the committee in March and then will be brought to the Board for approval.</p> <p>Brenda reported that the committee approved the Harassment and Discrimination Policy. This policy will be re-visited in one year, once this legislation has been tested. To-date, management reports that the policy has been used a number of times and is working well.</p> <p>Brenda outlined the key themes and issues that had been identified in the Residential Roundtable meetings. The most recent satisfaction results will be available in March and will be presented to the Quality Committee and then to the Board.</p> <p>Brenda reported that a new policy, Access to SMH Clinical Records by Casey House staff, was approved. Access will soon be operational and will contribute to better communication and better access to patient information.</p>	

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	<p>Brenda noted that the committee's terms of reference were updated to reflect the changes approved to the by-laws at the AGM in June 2010 and to further reflect new regulations associated with the <i>Excellent Care for All Act</i></p> <p><i>Motion by Brenda Butters to approve the Quality Committee Terms of Reference. Seconded by Barb Whyllie.</i></p>	Carried
6.0	Items for Approval	
6.1	<p><u>Donor Recognition and Naming Policy</u></p> <p>David Gilmer highlighted the changes made to the policy which include recommendations from the Board and the Foundation Committee. A discussion followed. The wording in section 5.0 of the policy will be revised as follows:</p> <ul style="list-style-type: none"> • A prominent donor recognition wall of those who have made annual operating gifts totaling \$25,000 or more cumulatively to Casey House. <p><i>Motion by Sandeep Joshi to approve the Donor Recognition and Naming Policy as amended. Seconded by Jason Grier.</i></p>	Carried
6.2	<p><u>Board Resolution: Auditor General's Special Report Attestation</u></p> <p>The Board discussed the background document included in the Board package. Stephanie will forward the Auditor General's Report to the Board for review. Members of the Board will provide feedback via email on whether they support a motion for the Chair to sign the 'Declaration of Compliance' attestation.</p>	
6.3	<p><u>Contract with Architect Firm</u></p> <p>Stephanie Karapita reviewed the briefing note included in the Board package. She noted that the architect contract had been reviewed by Gillian Stacey and that no material concerns were identified. A discussion followed.</p> <p><i>Motion by Sandeep Joshi that the Board approve the attached contract with Hariri Pontarini Architects for architect services for the Casey House redevelopment project. Seconded by James McPhedran.</i></p>	Carried
7.0	Items for Discussion	
7.1	<p><u>Follow up: Introduction of a Planned Giving Program</u></p> <p>David Gilmer provided a brief update on the Planned Giving Program.</p>	
7.2	<p><u>Update on Board Goals</u></p> <p>Bruce Lawson reported that the Board is on track in achieving its annual goals. A brief discussion followed.</p>	
7.3	<p><u>Balanced Scorecard</u></p> <p>An updated Balanced Scorecard was distributed to the Board. A brief discussion followed.</p>	

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8.0	In-Camera Session	
	This session was held.	
9.0	Executive Session	
	This session was held.	
10.0	Next Meeting	
	The next Board meeting is tentatively scheduled for Wednesday, February 23, 2011 at 6:00 p.m., 3 rd Floor Conference Room, 9 Huntley Street.	
10.0	Adjournment	
	<i>The meeting adjourned at 8:30 p.m.</i>	

I certify that these minutes were considered and approved at the meeting of the Board of Directors on:



Bruce Lawson
Chair



Jason Grier
Board Secretary

Trends, Challenges and Opportunities in Public Health

Janet Davidson, O.C.
President & CEO
Trillium Health Centre



Your Health. Our Passion – for Life

Kaizen Symbol



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“Kaizen” is two words . . .

“Kai” = Change

“Zen” = For the Better



Your Health. Our Passion – for Life

Top Trends and Challenges



- ✦ Increasing politicization of health care
- ✦ Requirements for more accountability and transparency
- ✦ Incorporating evidence into practice
- ✦ Quality, Quality, Quality
- ✦ Control the cost curve
- ✦ Value for money



Top Trends and Challenges



- ✦ Chronic disease management
- ✦ Integration, coordination, partnerships
- ✦ Access / flow
- ✦ Consumer focus
- ✦ Public / private
- ✦ Focus on relationships (it's a people business)
- ✦ Legislation



Opportunities



System

- ▾ Better integration
- ▾ Focus on the continuum
- ▾ Population health approach
- ▾ Evidence based care
- ▾ Focus on the patient / client
- ▾ Pay-for-Performance



Opportunities



Individual

- ▾ Lots
 - ▾ New structures
 - ▾ Aging workforce



Opportunities



✦ Skill Sets

- ✦ Flexibility
- ✦ Comfort with ambiguity
- ✦ People skills
- ✦ Continuous learning
- ✦ Challenge and change



Thank You.



For more information contact:
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